

# **SERVICE LEVEL AGREEMENT**

## ***Cluster Commission Details***



**AND**

**NAME of Commissioning Organisation:**

**Futures in Mind CONTACTS FOR THIS SLA:**

- **Russell Postlethwaite, Director and Founder**
- [Russell@futuresinmind.org](mailto:Russell@futuresinmind.org)
- **07905 784610**

**ARRANGEMENTS / CONFIRMATION DETAILS:**

Name of Commissioning Cluster: .....

Address: .....

Named Person (authorising the commission): .....

Telephone & email: .....

<p align="center"><b>Costs are secure for the duration of the SLA. SLAs for more than one year are recommended (current max. period – 3 years)</b></p>					
<b>Commission</b>	<b>Daily rate (a day rate consists of 6 hours)</b>	<b>*How many days?</b>	<b>*Start date</b>	<b>*End date</b>	<b>Total cost</b>
<b>10 or more days</b>	<b>£450</b>				
<b>5 - 9 days</b>	<b>£475</b>				
<b>1 – 4 days</b>	<b>£510</b>				

**\*essential information**

**Please refer to the Service Level Agreement for terms and conditions of commissioning arrangements.**

**Please delete according to preferred invoicing arrangements:**

- **Each setting will be invoiced separately**
- **The lead setting will be invoiced on behalf of the cluster**

<b>Settings included in Cluster</b>		
<b>School/ Organisation</b>	<b>Name &amp; e-mail of commissioning manager ( PLEASE PRINT)</b>	<b>Number of days</b>
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	

**I accept the terms and conditions of this service level agreement, as set out in this & the accompanying “SLA details” document:**

Commissioning Organisation	Lead of Cluster	Signature	Date
Name:  e-mail:			

**Please return to Russell Postlethwaite, either by post or email.**

[Russell@futuresinmind.org](mailto:Russell@futuresinmind.org)

[enquiries@futuresinmind.org](mailto:enquiries@futuresinmind.org)

Mulberry House  
2, Vergette Court  
Market Deeping  
PE6 8DJ

**Authorisation of this commission:**

**Russell Postlethwaite**  
*Consultant Educational Psychologist*  
Director and Founder

**DATE:**