

# **SERVICE LEVEL AGREEMENT**

## ***Cluster Commission Details***



**AND**

**NAME of Commissioning Organisation:**

**Futures in Mind CONTACTS FOR THIS SLA:**

- Russell Postlethwaite, **Director and Founder**
- [Russell@futuresinmind.org](mailto:Russell@futuresinmind.org)
- 07905 784610

**ARRANGEMENTS / CONFIRMATION DETAILS:**

Name of Commissioning Cluster: .....

Address: .....

Named Person (authorising the commission): .....

Telephone & email: .....

<b>Costs are secure for the duration of the SLA. SLAs for more than one year are recommended (current max. period – 3 years)</b>					
<b>Commission</b>	<b>Daily rate (a day rate consists of 6 hours)</b>	<b>*How many days?</b>	<b>*Start date</b>	<b>*End date</b>	<b>Total cost</b>
<b>10 or more days</b>	<b>£575</b>				
<b>5 - 9 days</b>	<b>£595</b>				
<b>1 – 4 days</b>	<b>£625</b>				

**\*essential information**

**Please refer to the Service Level Agreement for terms and conditions of commissioning arrangements.**

**Please delete according to preferred invoicing arrangements:**

- Each setting will be invoiced separately
- The lead setting will be invoiced on behalf of the cluster

Settings included in Cluster		
School/ Organisation	Name & e-mail of commissioning manager ( PLEASE PRINT)	Number of days
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	
	Name:  e-mail:	

**I accept the terms and conditions of this service level agreement, as set out in this & the accompanying “SLA details” document:**

<b>Commissioning Organisation</b>	<b>Lead of Cluster</b>	<b>Signature</b>	<b>Date</b>
<b>Name:</b>  <b>e-mail:</b>			

**Please return to Russell Postlethwaite, either by post or email.**

[Russell@futuresinmind.org](mailto:Russell@futuresinmind.org)

[enquiries@futuresinmind.org](mailto:enquiries@futuresinmind.org)

Mulberry House  
2, Vergette Court  
Market Deeping  
PE6 8DJ

**Authorisation of this commission:**

**Russell Postlethwaite**  
*Consultant Educational Psychologist*  
Director and Founder

**DATE:**