

## **SERVICE LEVEL AGREEMENT**

### ***Commission Details***



**AND**

**NAME of Organisation:**

## CONTACTS FOR THIS SLA:

- Sam Steele, **Business Support**
- [Sam@futuresinmind.org](mailto:Sam@futuresinmind.org)
- 07734 304915

## CONTACT DETAILS – SCHOOL / ORGANISATION

<b>NAME</b> of person authorising this commission and <b>role</b>	
Contact <b>Email</b>	
Organisation <b>NAME</b> and <b>address</b>	

## Commissioning

<p align="center"><b>Costs are secure for the duration of the SLA. SLAs for more than one year are recommended (current max. period – 3 years)</b></p>					
<b>Commission</b>	<b>Daily rate (a day rate consists of 6 hours)</b>	<b>* How many days?</b>	<b>* Start date</b>	<b>* End date</b>	<b>Total cost</b>
<b>10 or more days</b>	<b>£625 (£104/hr)</b>				
<b>5 - 9 days</b>	<b>£650 (£108/hr)</b>				
<b>1 – 4 days</b>	<b>£675 (£112.50/hr)</b>				

## Commissioning Assistant Psychologist

<b>Commission</b>	<b>Daily rate (a day rate consists of 6 hours)</b>	<b>* Start date</b>	<b>* End date</b>	<b>Total cost</b>
<b>30 hours</b>	<b>£390 (£65.00/hr)</b>			<b>£1950</b>

## KEY CONTACT DETAILS

### SENCO

<b>NAME</b>	
<b>EMAIL ADDRESS</b>	

### INVOICING – MAIN POINT OF CONTACT

<b>NAME</b>	
<b>EMAIL ADDRESS</b>	

I accept the terms and conditions of this service level agreement, as set out in this & the accompanying “SLA details” document:

GDPR Compliance – I/we, the persons named in this document, *agree* to being contacted for the purposes of servicing this commission and to receiving any associated and relevant information (e.g. Newsletter; course information...).

Commissioning Manager of Organisation / Head Teacher	Signature	Date
Name:		
e-mail:		

**Where the commission is on behalf of a cluster group, please use the Cluster Commissioning Arrangements form**

Please return to Sam Steele by email.  
[sam@futuresinmind.org](mailto:sam@futuresinmind.org) or [enquiries@futuresinmind.org](mailto:enquiries@futuresinmind.org)

Authorisation of this commission:



**Russell Postlethwaite**  
*Consultant Educational Psychologist*  
 Director and Founder

**DATE:**